

Vacation Care Module

Vacation Care, a module of the *Community Services Suite* is a powerful yet easy to use software application. This module automates many of the procedures and functions associated with the efficient management of Holiday Programs for School Age children.

• Maintains comprehensive profile of each Vacation Care Centre including:

- Licensing and accreditation Service CRN, ABN for Statements and CCB Approval ID for CCMS
- Program Schedules and Daily Programs. Includes facility for varying Sessional Fees and schedule (as required)
- Debtor Interface details to Council's Financial System
- Opening Hours, Days Closed and Staff details

Q Vacation Can	re - (Lgssshum) - [Maintain Cer	ntres]					
📰 File Centr	re Administration CCMS	Batch Reports Window	w Help				_ 8 ×
📸 🔒	🔒 🌃 🍳		Centre Staff	Brighton Vacation Care Byrne, Ms Louise	e (CCMS linked)		
Save	New Clea	ſ	CCMS	Profile CCMS Fees			Close
Centre Id	2 NAR No.	3285		Currently Active			
Name	Brighton Vacation Care		ABN				
Address	22 New Street BRIGHTON VIC, 3186	* *	Service CRN CCB Approval Id				
Business 💌	6666 6666						
	Staff	1		Notes	1	Care Provided	1
	Debtors			Programs	1	Open Hours	1
Debtors Deta	ails						
Category C	Code Vacation Care CCMS		-				
Classifica	ation 2	Rate VAC01		1			
Ledger Acco	ount V1111.1111	Vacation Care Fe	es				
Transaction R	leference NC Description	New Centre					
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• Records detailed information for:

Children:

- CRN details, & JET entitlements
- CALD Details
- Medical details and Permissions
- Preferences and Care Requirements
- Emergency contacts
- Manages Shared Custody arrangements
- Unlimited notes

Families

- CCB Details
- CCMS Enrolment details and entitlements
- CCR details
- CALD Details
- Contacts and Members of the family
- Registration information
- Parent Statement and Special CCB details

Q Vacation Care - (Lgssshum) -	Maintain ([hild]			Q. Vacation Care - (Lgssshum) - [Maintain Family - Bibbs, Mrs Sibyl]
File Centre Administration COM	S Batch Rep	oorts Window Help			Se Fle Centre Administration COMS Batch Reports Window Help
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Save New E	leiresh	Clear Attendances & Sessions			Save New Clea
Child No 2 1	NAR No. 32	50 🔐 🖓 Current	ly Active	2	Family Information - Primary Care Family No 1 1 NAR No. (2943 2
Address 111 Poppyseed Drive BRIGHTON VIC, 3196		Lang Spoken English Birth Date 10/12/2002 Gender F	Age 6 Years 9 Months 5 Days		Addees 111 Poppseed Drive Addees Proceedings Addees
	toro Other	Safety Sessions (Programs) JFA Abo Known Medical or Developmental Problems	ences		Home 🔹 00 9595 5555 Gander (F
Allergy		Medical Condition	Permission To		CALD Parent 2 Children Contacts Other Medical CCB Details & Emotiments CCB Notice Special CCB Nominated Hours Other Care Children in Family
Antibiotics	Г	AD.HD.	Court Order Exists	- F	Child Name Active
Bee Stings		Additional Needs/Considerations	ND Bandaids		Bibbe, Miss Linda
Dairy Gluten	1	Allergy/Sensitivity	ND PG rated Movies ND Photographs		Bibbs, Miss Luku
Nuts		Asthma	ND Sunscreen applied		
Prizz		Carries EpiPen	NU adriscieen appleu		
		Diabetes			
		Epilepsy I			
		111			



Vacation Care Module

- Easy to use and View Central Bookings Register for programs at Centres
- Bookings can be taken in Advance

File Centre Admin	istration CCN	AS Batch Re	eports Windo	w Help						
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are Period June	•	Centre Brighton	Child Care Centre	•	👻 Week Ei	nding 14/06/2009 💽	 <u>R</u>efresh 		<u>C</u> lose	
	, ,									
Tuesday Wednesday Thu	ırsday Friday									
Tuesday Wednesday Thu Add Children to Session		ne At Centre Da	٧		•	Children : Max. 1) Total 3	\$		•
• •		ne At Centre Da	y		•	Children : Max. 1() Total 3	ý	Tue Jun 9, '09	•
Add Children to Session	Program Nar Bookings	ne At Centre Da	9A	M	•	Children : Max. 1() Total 3	<u>з</u>	Tue Jun 9, '09 1₽м	•
Add Children to Session Child Name	Program Nar Bookings	1		M	.					-
Add Children to Session	Program Nar Bookings	1		M 1 1	• •					

- Records Attendance times, Generates Invoices for Parents through a link to Council's Core financial system for Debtors and General Ledger postings
- Facility to charge Vacation Care Program Fees in Advance (with one child CCB rebate applied to fees)

	1		CCMS Batch Reports	2		Centre Brighton Child C Staff Byrne, Ms Louis		@
S <u>e</u> arch	Cle	ear		<u>S</u> ave	Signo	ff Undo Signoff		
nild No	1	11 N/	AR No. 1331	Centre Brigh	iton Child C	are Centre	Veek Ending 14/06	/2009 💌
Name Bibbs, Miss Lulu			Status Posted		Enrolment Type Formal CCB % 56.17			
Family	Bibbs, Mrs Si	ibyl		Abs. for week	0	Nom. Hrs 054:00 CCB Elig	ible Hrs 054:00 Avail. JFA H	rs
Day	Program Start Time	Program End Time	Program Name	Actual Start Time	Actual End Time	Session Type	Additional Absence Reason	Core Hrs JFA
Tue	8:00 AM	6:30 PM	At Centre Day	8:00 AM	6:30 PM	Hrs		010:30
	8:00 AM	6:30 PM	At Centre Day	8:00 AM		Hrs		010:30 厂
	8:00 AM	6:30 PM	At Centre Day	8:00 AM		Hrs		010:30
Fri	8:00 AM	6:30 PM	At Centre Day	8:00 AM	6:30 PM	Hrs		010:30
F	vments Due ee for JFA St Fee for All JF/	d Hrs \$ 0.0		rges Debtor	0:00	Attendance Id 1-1TPCJ CCMS Status Process FaHCSIA Enrol 1-1TPBF	ed	
	Fee for St	d Hrs \$200	0.00	Std Hours 04	2:00	Rec	alculate	<u></u>
Fee for All Hrs \$200.00			0.00	Child Count 1				
		Fee \$200		CB Rebate \$1	10.04	Type CCB		

- Over 35 reports provided including: child, family, attendance, program and audit reports. Reports include many options
- Optional Link to Civica's Name and Address Register
- Software is CCMS registered

• Implementation assistance, User Training, Telephone Support, Remote access diagnostics, Maintenance/enhancement program

Technical Environment

- Operating systems
 - XP, Vista, Windows 7, Citrix Metaframe
 - RDBMS
 - SQL Server, Informix



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